

SUBJECT:	PROPOSED CHANGES TO THE LINCOLN TENANTS' PANEL CONSTITUTION
DIRECTORATE:	DIRECTORATE OF HOUSING AND COMMUNITY SERVICES
LEAD OFFICER:	CHRIS MORTON, RESIDENT INVOLVEMENT MANAGER

1. Purpose of Report

- 1.1 To seek approval from the Executive to make changes to the Lincoln Tenants' Panel constitution.

2. Executive Summary

- 2.1 The constitution is reviewed on an annual basis for any changes that need making. This is to ensure that the constitution is kept up to date and reflects any changes that the panel wants to make. The proposed changes in this report include; parts of the code of conduct applying outside of meetings, the option to withdraw resignations within a specified timescale and a requirement for LTP members to serve a continuous period of 12 months before being eligible to stand for the position of chair or vice-chair.

3. Background

- 3.1 The LTP constitution sets out how the Lincoln Tenants' Panel is to operate. This includes:
- Aims and objectives
 - Meeting arrangements
 - Code of conduct
 - Election of panel members.
- 3.2 The LTP constitution requires that any proposed changes to the constitution may only be formally made by a two-thirds majority of voting members attending an annual general meeting or an extraordinary general meeting called for the purpose.
- 3.3 The Executive must also approve any amendments to the constitution.
- 3.4 The proposed changes were submitted to the Lincoln Tenants' Panel at their meeting on 21 October 2015. The panel accepted all of the recommendations put forward and asked for them to be presented to the Executive.

4. Proposed changes

- 4.1 The proposed changes to the LTP constitution can be found at appendix A and a copy of the proposed revised constitution can be found at appendix B.

5. Timetable

- 5.1 The LTP constitution must go through a number of stages before it can be amended and before the amendments can be formally made. These are set out in the table below.

Stage	Date	Progress
Consultation with LTP members.	21 October 2015	Completed
Submit to Executive Committee for approval.	11 January 2015	
Changes to the LTP constitution formally made at the AGM.	23 March 2016	

6. Risk implications

- 6.1 There are no risk implications as a direct result of this report.

7. Recommendation

- 7.1 The Executive is requested to consider and approve the proposed amendments to the LTP constitution, as set out in section 4.1 and the appendices of this report.

Is this a key decision?

No

Do the exempt information categories apply?

No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply?

No

How many appendices does the report contain?

Two

List of Background Papers:

None

Lead Officer:

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